

WVBOLD - CHAIR

Position Overview

Oversees the operation of the WVBOLD in accordance with applicable state statute and regulation.

Responsibilities and Duties

- Assume office at the beginning of the new Fiscal Year.
- Presides over the meetings and hearings of the Board. The vice chair shall assume the chair's duties in the absence of the chair.
- Schedules board meetings. Determines frequency of meetings. Creates an agenda that includes financial reporting, personnel updates, and progress reports from each area.
- Facilitate review of current strategic plan and development of a yearly Board's plan of action.
- Works with the Treasurer who prepares a budget for the upcoming Fiscal year for vote.
- Review and sign all submitted statements of expenses and contracts.
- Represent the Board (liaison) at meetings of allied groups when invited and if possible. Or, the Chair may appoint a representative.
- Facilitates transition of new board members.

Qualifications

"Each member of the board shall be a citizen of the United States and a resident of this state. Four members shall have experience as a registered or licensed dietitian for a minimum of three years preceding the date of appointment." (See W. Va. Code § 30-35-3)